

**AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, May 12, 2020**



**MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
SILENT PRAYER
ROLL CALL
EMPLOYEE RECOGNITION
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION**

CONSENT AGENDA

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on March 10, 2020.
WHY ACTION IS NECESSARY – Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY – Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED** – Accept the audited financial statements and the State of Florida Annual Local Government Financial Report for fiscal year 2018-2019. Authorize Fire Chief to work with auditor to complete final audit.
WHY ACTION IS NECESSARY – Florida statutes require the Board to formally accept the annual audited financial statements and the State of Florida Annual Local Government Financial Report for fiscal year 2018-2019.
WHAT THE ACTION ACCOMPLISHES – Allows EFR to submit the audited financial statements to the Auditor General and other agencies as required.
2. **ACTION REQUESTED** – Accept the Community Risk Assessment, NFPA 1710/1730 Gap Analysis and New Construction Financial Report from Fitch and Associates.
WHY ACTION IS NECESSARY – Review the final report.
WHAT THE ACTION ACCOMPLISHES – Completes the project.
3. **ACTION REQUESTED** – Authorize the transfer of \$107,171.12 from the impact fees account to the operating account.
WHY ACTION IS NECESSARY – The Board needs to authorize transfers for line item adjustments.
WHAT THE ACTION ACCOMPLISHES – Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
4. **ACTION REQUESTED** – Approve purchase of bunker gear for a total cost not to exceed \$45,000.00.
WHY ACTION IS NECESSARY – Board approval required for expenditures over \$10,000
WHAT THE ACTION ACCOMPLISHES – Provides second set of PPE for employees that have expired backup PPE.
5. **ACTION REQUESTED** – Declare the 2002 Fire Truck is obsolete and the continued use is uneconomical or inefficient and serves no useful function and authorize the Fire Chief to donate the fire truck to the Bahamas.
WHY ACTION IS NECESSARY – Board approval required per policy 708
WHAT THE ACTION ACCOMPLISHES – Provides for the proper disposal and donation of fire truck.
6. **ACTION REQUESTED** – Adopt Resolution 2020-02 amending the Estero Fire Rescue 401(a) adoption agreement amending participating employer contributions and providing an effective date.
WHY ACTION IS NECESSARY – The Board of Fire Commissioners must approve plan document revisions.
WHAT THE ACTION ACCOMPLISHES – Maintains compliance with IRC requirements.
7. **ACTION REQUESTED** – Update the timeline for the hiring of an architect/engineering firm or firms for Station 45 complex.
WHY ACTION IS NECESSARY – Update timeline due to COVID-19 delay.
WHAT THE ACTION ACCOMPLISHES – Continues with the process for Station 45 complex.

WALK-ON ITEMS
FIRE CHIEF'S REPORT
PUBLIC COMMENT (five-minute limit)
COMMISSIONER ITEMS
ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”