

**AGENDA – BOARD OF COMMISSIONERS MEETING  
Tuesday, May 14, 2019**



**MEETING CALLED TO ORDER  
SILENT PRAYER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
EMPLOYEE RECOGNITION  
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS  
RESOLUTION NO. 2019-02 EMS Week May 19-25, 2019  
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)  
ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

- ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on April 9, 2019.  
**WHY ACTION IS NECESSARY** – Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES** – Creates an official record of the District’s Board meeting.
- ACTION REQUESTED** – Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY** – Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the checks and the automatic debits disbursed during the previous month.
- ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Declare listed fixed assets as surplus and authorize EFR to dispose.  
**WHY ACTION IS NECESSARY** – Board approval for disposal.  
**WHAT THE ACTION ACCOMPLISHES** – Declares the EFR property as surplus and permits the disposal of items.

## **ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED** – Accept the audited financial statements and the State of Florida Annual Local Government Financial Report for Fiscal Year 2017-2018. Authorize Fire Chief to work with auditor to complete final audit.  
**WHY ACTION IS NECESSARY** – Florida Statutes require the Board to formally accept the annual audited financial statements and the State of Florida Annual Local Government Financial Report for Fiscal Year 2017-2018.  
**WHAT THE ACTION ACCOMPLISHES** – Allows EFR to submit the audited financial statements to the Auditor General and other agencies are required.
2. **ACTION REQUESTED** – Approve the proposal received from Burgess Chambers & Associates for VEBA investment consultant and authorize the Fire Chief to execute the Agreement.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Approves the hiring of an investment consultant for VEBA plan.
3. **ACTION REQUESTED** – Approve revised SOG 706 Payroll Reporting Policy.  
**WHY ACTION IS NECESSARY** – The Board as per the Government Finance Officers Association Recommended Practices should adopt financial policies.  
**WHAT THE ACTION ACCOMPLISHES** – Changes and updates the policy.
4. **ACTION REQUESTED** – Approve and authorize the Fire Chief to enter into an agreement between Estero Fire Rescue and the Florida State Firefighters Association.  
**WHY ACTION IS NECESSARY** – Board approval is required for contracts and agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Allows the Fire Chief to execute the agreement.
5. **ACTION REQUESTED** – Authorize the transfer of \$68,614.30 from the Impact Fees Account to the Operating Account.  
**WHY ACTION IS NECESSARY** – The Board needs to authorize transfers for line item adjustments.  
**WHAT THE ACTION ACCOMPLISHES** – Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
6. **ACTION REQUESTED** – Authorize the Fire Chief to move forward with property location change within The Place development at a cost not to exceed \$15,000.00 and authorize the Fire Chief to sign all related documents.

### **WALK-ON ITEMS**

#### **FIRE CHIEF'S REPORT**

#### **PUBLIC COMMENT (five-minute limit)**

#### **COMMISSIONER ITEMS**

#### **ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”