

**AGENDA – BOARD OF COMMISSIONERS MEETING  
Tuesday, March 13, 2018**



**MEETING CALLED TO ORDER  
SILENT PRAYER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS  
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)  
ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on February 13, 2018.  
**WHY ACTION IS NECESSARY** – Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES** – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY** – Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
5. **ACTION REQUESTED** – Declare listed fixed asset as surplus and authorize EFR to dispose of asset.  
**WHY ACTION IS NECESSARY** – Board approval is required to declare EFR property as surplus and authorize disposal.  
**WHAT THE ACTION ACCOMPLISHES** – Declares the EFR property as surplus and permits the disposal of the equipment.
6. **ACTION REQUESTED** – Acknowledge receipt of the minutes from the Pension Board of Trustees meeting dated December 1, 2016, March 2, 2017, May 3, 2017, October 20, 2017 and November 28, 2017.  
**WHY ACTION IS NECESSARY** – To document receipt of minutes from Pension Board meetings.  
**WHAT THE ACTION ACCOMPLISHES** – Provides information to the Board with regard to the Firefighters’ Retirement Plan.
7. **ACTION REQUESTED** – Acknowledge receipt of the Annual Report of Investment Activity for the Estero Fire Rescue Firefighters’ Retirement Plan (175).  
**WHY ACTION IS NECESSARY** – To document receipt of the Annual Report of Investment Activity.  
**WHAT THE ACTION ACCOMPLISHES** – Provides information to the Board with regard to the Firefighters’ Retirement Plan.

## **ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED** – Authorize the transfer of \$221,619.60 from the impact fees account to the operating account.  
**WHY ACTION IS NECESSARY** – The Board needs to authorize transfers for line item adjustments.  
**WHAT THE ACTION ACCOMPLISHES** – Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
2. **ACTION REQUESTED** – Accept the physical inventory as of September 30, 2017.  
**WHY ACTION IS NECESSARY** – F.S. 274.02 requires the Board to maintain an adequate record of its property including an annual physical inventory.  
**WHAT THE ACTION ACCOMPLISHES** – Documents compliance with F.S. 274.02.
3. **ACTION REQUESTED** – Discuss the options for the funds from the maturing Fifth Third CD and provide the Fire Chief with direction and authority to move funds into a new CD.  
**WHY ACTION IS NECESSARY** – Board approval is required to make large financial decisions.  
**WHAT THE ACTION ACCOMPLISHES** – Provides direction and authority to the Fire Chief.

### **WALK-ON ITEMS**

#### **FIRE CHIEF'S REPORT**

#### **PUBLIC COMMENT (five-minute limit)**

#### **COMMISSIONER ITEMS**

#### **ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”