

**AGENDA – BOARD OF COMMISSIONERS MEETING**  
**Tuesday, January 8, 2019**



**MEETING CALLED TO ORDER**  
**SILENT PRAYER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**EMPLOYEE RECOGNITION**  
**APPROVAL OF AGENDA, ADDITIONS AND DELETIONS**  
**PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)**  
**ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on December 11, 2018.  
**WHY ACTION IS NECESSARY** – Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES** – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY** – Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
5. **ACTION REQUESTED** – Declare fixed assets as surplus and authorize EFR to dispose of assets.  
**WHY ACTION IS NECESSARY** – Board approval for disposal.  
**WHAT THE ACTION ACCOMPLISHES** – Declares the EFR property as surplus and permits the disposal of items.

## **ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED** – Approve expenditure for emergency vehicle preparation by Lightning Fleet Solutions not to exceed \$14,000.  
**WHY ACTION IS NECESSARY** – Board approval required for purchases greater than \$10,000.  
**WHAT THE ACTION ACCOMPLISHES** – Prepares new fleet vehicle for emergency response operations.
2. **ACTION REQUESTED** – Review the Community Risk Assessment Committee’s ranking of the top two selections and approve the rankings so the negotiating team may begin contract negotiations with the top ranked vendor at a cost not to exceed \$45,000 and authorize the Fire Chief to sign all documents.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Approves the Community Risk Assessment Committee’s ranking of the top two vendors and allows for negotiations with the top ranked vendor.
3. **ACTION REQUESTED** – Accept the physical inventory as of September 30, 2018.  
**WHY ACTION IS NECESSARY** – F.S. 274.02 requires the Board to maintain an adequate record of its property including an annual physical inventory.  
**WHAT THE ACTION ACCOMPLISHES** – Documents compliance with F.S. 274.02.
4. **ACTION REQUESTED** – Conduct an election of officers for the Board; providing for an effective date to occur immediately.  
**WHY ACTION IS NECESSARY** – Board must nominate and elect officers for the Board.  
**WHAT THE ACTION ACCOMPLISHES** – Provides the Board with a Chairman, Vice-Chairman, Secretary, Treasurer and/or Secretary/Treasurer combined.

### **WALK-ON ITEMS**

#### **FIRE CHIEF'S REPORT**

#### **PUBLIC COMMENT (five-minute limit)**

#### **COMMISSIONER ITEMS**

#### **ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”