

**AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, August 11, 2020**



**MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
SILENT PRAYER
ROLL CALL
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION**

CONSENT AGENDA

- ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on July 14, 2020.
WHY ACTION IS NECESSARY – Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES – Creates an official record of the District’s Board meeting.
- ACTION REQUESTED** – Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY – Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the checks and the automatic debits disbursed during the previous month.
- ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.

ADMINISTRATIVE AGENDA

- ACTION REQUESTED** – Review the unsolicited proposal from Fortress Secured reference Station 45. This is a Public-Private Partnership Law F.S. 255.065.

2. **ACTION REQUESTED** – Review the engineer committee ranking of the top selection and approve the rankings so the negotiating team may begin contract negotiations with the top ranked vendor.
WHY ACTION IS NECESSARY – Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES – Approves the engineer committee ranking of the top vendor and allows for negotiations with the top ranked vendor.
3. **ACTION REQUESTED** – Review the architect committee ranking of the top three selections and approve the rankings so the negotiating team may begin contract negotiations with the top ranked vendor.
WHY ACTION IS NECESSARY – Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES – Approves the architect committee ranking of the top three vendors and allows for negotiations with the top ranked vendor.
4. **ACTION REQUESTED** – Authorize the transfer of \$103,557.51 from the impact fees account to the operating account.
WHY ACTION IS NECESSARY – The Board needs to authorize transfers for line item adjustments.
WHAT THE ACTION ACCOMPLISHES – Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
5. **ACTION REQUESTED** – Approve the budget amendment to reconcile FY 2020 beginning fund balance based on FY 2019 audited results.
WHY ACTION IS NECESSARY – Board Policy (SOG 721) requires Board approval for adjustments to fund balance.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the budget transfer/amendment and compliance with EFR policy.
6. **ACTION REQUESTED** – Approve renewal for the Medical Director Agreement between Estero Fire Rescue and Dr. Keith Lafferty.
WHY ACTION IS NECESSARY – Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES – Provides Estero Fire Rescue with medical direction as mandated by the State of Florida for Advanced Life Support (ALS).
7. **ACTION REQUESTED** – Approve the purchase and installation of replacement carpeting at the Estero Fire Rescue Administrative Complex at a cost not to exceed \$49,500; authorize Assistant Fire Chief to execute all documents.
WHY ACTION IS NECESSARY – Board approval required for purchases that exceed \$10,000.
WHAT THE ACTION ACCOMPLISHES – Replaces worn flooring throughout the Administration Building.
8. **ACTION REQUESTED** – Approve the purchase and installation of new kitchen cabinets for Station 41 at a cost not to exceed \$16,500; authorize Fire Chief to execute all documents.
WHY ACTION IS NECESSARY – Board approval required for purchases that exceed \$10,000.
WHAT THE ACTION ACCOMPLISHES – Provides District with new kitchen cabinets for Station 41.

9. **ACTION REQUESTED** – Authorize the Fire Chief to execute the agreement for shared drainage easement at Station 42.
WHY ACTION IS NECESSARY –Board approval required to enter into agreements.
WHAT THE ACTION ACCOMPLISHES – Provides for improvements to drainage.
10. **ACTION REQUESTED** – Approve the Investment Policy for the Estero Fire Rescue Retiree Insurance Trust Fund.
WHY ACTION IS NECESSARY – Board approval is required to authorize investment activities.
WHAT THE ACTION ACCOMPLISHES – Allows the consultant to invest VEBA monies.
11. **ACTION REQUESTED** – Conduct the annual performance review of the Fire Chief.
WHY ACTION IS NECESSARY – The Board has agreed to conduct an annual performance review of the Fire Chief.
WHAT THE ACTION ACCOMPLISHES – Recognizes the performance of the Fire Chief.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”