



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**October 10, 2023**

**MINUTES FROM SEPTEMBER 12, 2023 REGULAR BOARD MEETING**

Commissioner Williams convened the regular board meeting at 5:13 p.m.

**APPROVAL OF AGENDA, ADDITIONS AND DELETIONS**

*Commissioner Mendolera made a motion to approve the agenda. Commissioner Maas seconded, all were in favor, motion carried.*

*Commissioner Mendolera made a motion to approve Fire Prevention Week Resolution No. 2023-07. Commissioner Schleiffer seconded, all were in favor, motion carried.*

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**ITEMS TO BE PULLED FOR DISCUSSION**

None.

**CONSENT AGENDA**

*Commissioner Mendolera made a motion to approve the Consent Agenda as presented. Commissioner Maas seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

1. Reappoint Trustee Jesse Arman to the Firefighter's Pension Board of Trustees for a four-year term ending June, 2027. *Commissioner Mendolera made a motion to approve Administrative Item 1. Commissioner Schleiffer seconded, all were in favor, motion carried.*
2. Reappoint the fifth Trustee Sean James to the Firefighter's Pension Board for a four-year term ending June, 2027. *Commissioner Schleiffer made a motion to approve Administrative Item 2. Commissioner Maas seconded, all were in favor, motion carried.*
3. Authorize the Fire Chief to advertise for a pension board trustee due to the resignation of Trustee Jerome Szott. *Commissioner Schleiffer made a motion to approve Administrative Item 3. Commissioner Mendolera seconded, all were in favor, motion carried.*
4. Approve purchase of 15 sets of bunker gear for a total cost not to exceed \$60,000. *Commissioner Mendolera made a motion to approve Administrative Item 4. Commissioner Maas seconded, all were in favor, motion carried.*
5. Approve renewal with PGIT, Inc. for workers compensation insurance. *Commissioner Maas made a motion to approve Administrative Item 5. Commissioner Schleiffer seconded, all were in favor, motion carried.*

6. Approve renewal with Blue Cross Blue Shield for medical insurance, Sun Life Financial for Dental, Standard for life insurance and long-term disability and Humana for vision insurance. *Commissioner Schleiffer made a motion to approve Administrative Item 6. Commissioner Mendolera seconded, all were in favor, motion carried.*
7. Approve contract for Florida Firefighter Cancer Benefit Policy with Provident. *Commissioner Maas made a motion to approve Administrative Item 7. Commissioner Mendolera seconded, all were in favor, motion carried.*
8. Revision September 2023: Authorize the Fire Chief to execute routine vendor payments that exceed \$10,000 spending authority. *Commissioner Mendolera made a motion to approve Administrative Item 8. Commissioner Schleiffer seconded, all were in favor, motion carried.*
9. Authorize the transfer of \$150,000.00 from the impact fees account to the operating account. *Commissioner Maas made a motion to approve Administrative Item 9. Commissioner Schleiffer seconded, all were in favor, motion carried.*
10. Update pay grade ranges effective October 1, 2023. *Commissioner Schleiffer made a motion to approve Administrative Item 10. Commissioner Mendolera seconded, all were in favor, motion carried.*
11. Establish Board Meeting time for October 1, 2023 through September 30, 2024. *Commissioner Mendolera made a motion to hold the meetings on the second Tuesday of every month at 5:00 p.m. Commissioner Schleiffer seconded, all were in favor, motion carried.*
12. Conduct the annual performance review of the Fire Chief. *After discussion, Commissioner Maas acknowledged the Board agrees the Fire Chief meets or exceeds expectations and the employment agreement will not be renegotiated. Commissioner Maas made a motion to give the Fire Chief an increase of 4.6% which is the same as the union contract. Commissioner Mendolera seconded, all were in favor, motion carried.*

**WALK-ON ITEMS** – None

**FIRE CHIEF'S REPORT**

- Three firefighters hired and will begin on October 9, 2023
- Blue Mass
- Station 45 update and Open House – Saturday, October 28 11:00 a.m. to 2:00 p.m.

**PUBLIC COMMENT**

None.

**COMMISSIONER ITEMS** – None

*Commissioner Schleiffer made a motion to adjourn the meeting. Commissioner Maas seconded, all were in favor, motion carried.*

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

  
James J. Mendolera, Vice-Chair