

**AGENDA – BOARD OF COMMISSIONERS MEETING**  
**Tuesday, September 13, 2022**



**CONVENE THE REGULAR MONTHLY MEETING OF THE BOARD**  
**APPROVAL OF AGENDA, ADDITIONS AND DELETIONS**  
**FIRE PREVENTION WEEK RESOLUTION NO. 2022-05**  
**PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)**  
**ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

1. **ACTION REQUESTED:** Approve the minutes from the Regular Board Meeting on August 9, 2022.  
**WHY ACTION IS NECESSARY:** Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES:** Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED:** Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY:** Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES:** Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED:** Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY:** To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES:** Provides timely financial reporting to Board members.
4. **ACTION REQUESTED:** Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY:** To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES:** Provides timely financial reporting to the Board members.
5. **ACTION REQUESTED:** Declare fixed assets as surplus and authorize EFR to dispose.  
**WHY ACTION IS NECESSARY:** Board approval for disposal.  
**WHAT THE ACTION ACCOMPLISHES:** Declare the EFR property as surplus and permits the disposal of items.
6. **ACTION REQUESTED:** Acknowledge receipt of the minutes from the Pension Board of Trustees meeting dated December 15, 2021 and March 31, 2022  
**WHY ACTION IS NECESSARY:** To document receipt of minutes from Pension Board meetings.  
**WHAT THE ACTION ACCOMPLISHES:** Provides information to the Board with regard to the Firefighters’ Retirement Plan.

**ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED:** Authorize the purchase of replacement overhead garage doors not to exceed \$33,000.  
**WHY ACTION IS NECESSARY:** Board action is required for purchases above \$10,000.  
**WHAT THE ACTION ACCOMPLISHES:** Procures the replacement of overhead garage doors.

2. **ACTION REQUESTED:** Approve revised SOG 719 Emergency Pay Practice (now known as Disaster Procedures).  
**WHY ACTION IS NECESSARY:** Board policy requires Board approval.  
**WHAT THE ACTION ACCOMPLISHES:** Replaces existing records management system with cloud-based product.
3. **ACTION REQUESTED:** Approve renewal with VFIS for liability and property insurance coverage.  
**WHY ACTION IS NECESSARY:** Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES:** Provides the District with liability and property insurance coverage.
4. **ACTION REQUESTED:** Approve renewal with PGIT, Inc. for workers compensation insurance.  
**WHY ACTION IS NECESSARY:** Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES:** Provides the District with workers compensation insurance coverage.
5. **ACTION REQUESTED:** Approve renewals with Blue Cross Blue Shield for medical insurance, Sun Life Financial for Dental, Standard for life insurance and long-term disability and Humana for vision insurance.  
**WHY ACTION IS NECESSARY:** Board approval is required to establish benefits.  
**WHAT THE ACTION ACCOMPLISHES:** Provides District employees with health insurance coverage.
6. **ACTION REQUESTED:** Approve contract for Florida Firefighter Cancer Benefit Policy with Provident.  
**WHY ACTION IS NECESSARY:** Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES:** Provides the required benefit as mandated by SB 426.
7. **ACTION REQUESTED:** Authorize payment of \$11,609 for cleaning and repairs to primary bunker gear.  
**WHY ACTION IS NECESSARY:** Board approval required for expenditures over \$10,000.  
**WHAT THE ACTION ACCOMPLISHES:** Provides firefighting personnel with clean, non-toxic bunker gear.
8. **ACTION REQUESTED:** Authorize the Fire Chief/Finance Director to work with Bank of America to pay off our swap loan.  
**WHY ACTION IS NECESSARY:** Board action and approval is required for agreements.  
**WHAT THE ACTION ACCOMPLISHES:** Works on possibility of paying off our loan.
9. **ACTION REQUESTED:** Authorize the Fire Chief to piggy-back San Carlos Park Fire Department request for services to enter into an agreement with Fitch & Associates to perform the state required audit at a cost of \$59,995.00.  
**WHY ACTION IS NECESSARY:** Board action and approval is required for agreements.  
**WHAT THE ACTION ACCOMPLISHES:** Complies with F.S. 189.0695
10. **ACTION REQUESTED:** Approve the Collective Bargaining Agreement between EFR and the SW Florida Professional Firefighters and Paramedics, Local 1826, I.A.F.F. District 11, dated October 2022 through September 2025.  
**WHY ACTION IS NECESSARY:** Board approval is required for contracts.  
**WHAT THE ACTION ACCOMPLISHES:** Maintain EFR's compliance with the bargaining unit agreement.
11. **ACTION REQUESTED:** Update pay grade ranges effective October 1, 2022.

**WHY ACTION IS NECESSARY:** Compensation ranges are set by the Board.  
**WHAT THE ACTION ACCOMPLISHES:** Provides update pay grade ranges.

12. **ACTION REQUESTED:** Establish Board Meeting time for October 1, 2022 through September 30, 2023.

**WHY ACTION IS NECESSARY:** The Board is required to set the time for the regular monthly meetings.

**WHAT THE ACTION ACCOMPLISHES:** Establishes a time for the regular monthly meetings.

**WALK-ON ITEMS**

**FIRE CHIEF'S REPORT**

**PUBLIC COMMENT (five-minute limit)**

**COMMISSIONER ITEMS**

**ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: "If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."