

**AGENDA – BOARD OF COMMISSIONERS MEETING
Monday, September 14, 2020**



**CONVENE THE REGULAR MONTHLY MEETING OF THE BOARD
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
FIRE PREVENTION WEEK RESOLUTION NO. 2020-05
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION**

CONSENT AGENDA

- ACTION REQUESTED:** Approve the minutes from the Regular Board Meeting on August 11, 2020.
WHY ACTION IS NECESSARY: Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES: Creates an official record of the District's Board meeting.
- ACTION REQUESTED:** Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY: Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES: Documents approval of the checks and the automatic debits disbursed during the previous month.
- ACTION REQUESTED:** Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to Board members.
- ACTION REQUESTED:** Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to the Board members.
- ACTION REQUESTED:** Declare fixed assets as surplus and authorize EFR to dispose.
WHY ACTION IS NECESSARY: Board approval for disposal.
WHAT THE ACTION ACCOMPLISHES: Declares EFR property as surplus and permits the disposal of items.

ADMINISTRATIVE AGENDA

- ACTION REQUESTED:** Authorize the Fire Chief to execute the agreement with Schenkel/Shultz Architects at an amount not to exceed \$180,000.00 for phase one and phase two.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Approves the architect agreement for Station 45.

2. **ACTION REQUESTED:** Authorize the Fire Chief to execute the agreement with DeLisi Fitzgerald, Inc. at an amount not to exceed \$118,100.00 for civil engineering.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Approves the civil engineer for Station 45.
3. **ACTION REQUESTED:** Interview applicants and appoint someone to fill vacant trustee position for the remainder of the term ending June 2023 due to the resignation of Trustee Mark Novitski.
WHY ACTION IS NECESSARY: Florida Statutes require the Board of Commissioners to appoint two of the five Trustees.
WHAT THE ACTION ACCOMPLISHES: Fulfills the Board's obligation in appointing Trustees.
4. **ACTION REQUESTED:** Authorize the transfer of \$133,706.24 from the impact fees account to the operating account.
WHY ACTION IS NECESSARY: The Board needs to authorize transfers for line item adjustments.
WHAT THE ACTION ACCOMPLISHES: Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
5. **ACTION REQUESTED:** Approve renewal with VFIS for liability and property insurance coverage.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with liability and property insurance coverage.
6. **ACTION REQUESTED:** Approve renewal with PGIT, Inc. for workers compensation insurance.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with workers compensation insurance coverage.
7. **ACTION REQUESTED:** Approve renewal with Blue Cross Blue Shield for medical insurance, Sun Life Financial for Dental, Standard for life insurance and long-term disability and Humana for vision insurance.
WHY ACTION IS NECESSARY: Board approval is required to establish benefits.
WHAT THE ACTION ACCOMPLISHES: Provides District employees with health insurance coverage.
8. **ACTION REQUESTED:** Approve renewal with VFIS for accident and sickness insurance coverage.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with accident and sickness insurance coverage.
9. **ACTION REQUESTED:** Approve renewal with VFIS for statutory death benefits insurance coverage.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with death benefits insurance coverage.
10. **ACTION REQUESTED:** Approve renewal with FMIT for Florida Firefighter Cancer benefit policy.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the required benefit as mandated by SB 426.

11. **ACTION REQUESTED:** Establish Board Meeting time for October 1, 2020 through September 30, 2021.

WHY ACTION IS NECESSARY: The Board is required to set the time for the regular monthly meetings.

WHAT THE ACTION ACCOMPLISHES: Establishes a time for the regular monthly meetings.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: "If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."