

**AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, September 12, 2018**



**CONVENE THE REGULAR MONTHLY MEETING OF THE BOARD
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
FIRE PREVENTION WEEK RESOLUTION NO. 2018-05
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION**

CONSENT AGENDA

1. **ACTION REQUESTED:** Approve the minutes from the Regular Board Meeting on August 14, 2018.
WHY ACTION IS NECESSARY: Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES: Creates an official record of the District's Board meeting.
2. **ACTION REQUESTED:** Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY: Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES: Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED:** Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to Board members.
4. **ACTION REQUESTED:** Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to the Board members.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED:** Approve replacement of one emergency response staff vehicle not to exceed \$60,000.
WHY ACTION IS NECESSARY: Board approval required for purchases greater than \$10,000.
WHAT THE ACTION ACCOMPLISHES: Replaces vehicle per CIP.
2. **ACTION REQUESTED:** Approve replacement of one Director of Public Affairs vehicle not to exceed \$45,000 and to dispose of 11-002.
WHY ACTION IS NECESSARY: Board approval required for purchases greater than \$10,000.
WHAT THE ACTION ACCOMPLISHES: Replaces vehicle per CIP.

3. **ACTION REQUESTED:** Approve contract between Estero Fire Rescue and JAG Enterprises to provide COBRA administration services.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with a third party to perform COBRA administration services.
4. **ACTION REQUESTED:** Approve the proposal received from Foster & Foster for actuarial services for the VEBA and authorize the Fire Chief to execute the agreement.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Approves the actuary in order to move forward with the VEBA per bargaining unit agreement.
5. **ACTION REQUESTED:** Establish Board Meeting time for October 1, 2018 through September 30, 2019.
WHY ACTION IS NECESSARY: The Board is required to set the time for the regular monthly meetings.
WHAT THE ACTION ACCOMPLISHES: Establishes a time for the regular monthly meetings.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: "If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."