

**AGENDA – BOARD OF COMMISSIONERS MEETING
Thursday, September 12, 2017**



**CONVENE THE REGULAR MONTHLY MEETING OF THE BOARD
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
FIRE PREVENTION WEEK RESOLUTION NO. 2017-05
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION**

CONSENT AGENDA

1. **ACTION REQUESTED:** Approve the minutes from the Regular Board Meeting on August 8, 2017.
WHY ACTION IS NECESSARY: Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES: Creates an official record of the District's Board meeting.
2. **ACTION REQUESTED:** Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY: Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES: Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED:** Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to Board members.
4. **ACTION REQUESTED:** Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to the Board members.
5. **ACTION REQUESTED:** Declare listed fixed assets as surplus and authorize EFR to dispose of assets.
WHY ACTION IS NECESSARY: Board approval is required to declare EFR property as surplus and authorize disposal.
WHAT THE ACTION ACCOMPLISHES: Declares the EFR property as surplus and permits the disposal of the equipment.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED:** Authorize the Fire Chief to write a letter to the Lee County Property Appraiser requesting that the home at 24261 WoodSage Drive be placed back in the Bonita Springs Fire Department Taxing District.
WHY ACTION IS NECESSARY: Formal request needs to be made by the Estero Fire Board of Commissioners.
WHAT THE ACTION ACCOMPLISHES: Removes the above address from the Estero Fire District and places it in the Bonita Springs Fire District.

2. **ACTION REQUESTED:** Approve renewal with PGIT, Inc. for Workers Compensation Insurance.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with workers compensation insurance coverage.
3. **ACTION REQUESTED:** Approve renewal with VFIS for Liability and Property Insurance Coverage.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with liability and property insurance coverage.
4. **ACTION REQUESTED:** Approve renewal with VFIS for Accident and Sickness Insurance Coverage.
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides the District with accident and sickness insurance coverage.
5. **ACTION REQUESTED:** Approve renewals with Blue Cross Blue Shield for medical insurance; Assurant for dental, standard for life insurance and long term disability and Humana for Vision insurance.
WHY ACTION IS NECESSARY: Board approval is required to establish benefits.
WHAT THE ACTION ACCOMPLISHES: Provides District employees with health insurance coverage.
6. **ACTION REQUESTED:** Authorize the transfer of \$10,455.23 from the Impact Fees Account to the Operating Account.
WHY ACTION IS NECESSARY: The Board needs to authorize transfers for line item adjustments.
WHAT THE ACTION ACCOMPLISHES: Moves funds into the operating account that were inadvertently deposited into the impact fee account.
7. **ACTION REQUESTED:** Approve Indoor Event Ordinance.
WHY ACTION IS NECESSARY: Board approval is required for ordinances.
WHAT THE ACTION ACCOMPLISHES: Establishes indoor event permit process.
8. **ACTION REQUESTED:** Approve purchase of four sets of bunker gear for a total cost of \$10,592.
WHY ACTION IS NECESSARY: Board approval required for expenditures over \$10,000.
WHAT THE ACTION ACCOMPLISHES: Provides a second set of PPE for employees that have expired backup PPE.
9. **ACTION REQUESTED:** Establish Board Meeting time for October 1, 2017 through September 30, 2018.
WHY ACTION IS NECESSARY: The Board is required to set the time for the regular monthly meetings.
WHAT THE ACTION ACCOMPLISHES: Establishes a time for the regular monthly meetings.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT