



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**October 13, 2015**

**MINUTES FROM SEPTEMBER 15, 2015 REGULAR BOARD MEETING**

Commissioners Schweers convened the regular board meeting.

*Commissioner Schweers noted Resolution No. 2015-05 proclaiming October 4-10, 2015 as Fire Prevention Week. Commissioner Williams made a motion to adopt Resolution No. 2015-05. Commissioner Lienesch seconded, all were in favor, motion carried.*

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**ITEMS TO BE PULLED FOR DISCUSSION**

No items to be pulled for discussion.

**CONSENT AGENDA**

*Commissioner Mendolera made a motion to approve Consent Agenda items 1-7 as presented. Commissioner Philp seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

1. **APPROVE RENEWAL WITH PGIT, INC. FOR WORKERS COMPENSATION INSURANCE.** *Commissioner Williams made a motion to approve Administrative Agenda Item 1. Commissioner Philp seconded, all were in favor, motion carried.*
2. **AUTHORIZE LIFESCAN TO PERFORM ANNUAL PHYSICALS FOR 2015/2016.** *Commissioner Lienesch made a motion to approve Administrative Agenda Item 2. Commissioner Mendolera seconded, all were in favor, motion carried.*
3. **APPROVAL OF RESOLUTION OF THE ESTERO FIRE RESCUE DISTRICT, LEE COUNTY, FLORIDA, AMENDING THE UNIFORM FEE SCHEDULE FOR FEES AND COST CHARGED BY THE DISTRICT FOR VARIOUS DISTRICT SERVICES; PROVIDING FOR THE REPEAL OF ALL RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.** *Commissioner Philp made a motion to approve Administrative Agenda Item 3. Commissioner Mendolera seconded, all were in favor, motion carried.*
4. **APPROVE REVISIONS TO SOG 1102 SECURITY/AUTHENTICATION/PASSWORD PROCEDURE EFFECTIVE IMMEDIATELY.** *Commissioner Williams made a motion to approve Administrative Agenda Item 4. Commissioner Lienesch seconded, all were in favor, motion carried.*

5. **AUTHORIZE CLIFTON LARSON ALLEN LLP TO PERFORM THE ANNUAL FINANCIAL AUDIT FOR EFR'S FISCAL YEAR ENDING 9/30/15 AT AN ESTIMATED AMOUNT THAT SHOULD NOT EXCEED \$40,000; AUTHORIZING THE CHAIRMAN AND THE FIRE CHIEF TO SIGN ALL NECESSARY DOCUMENTATION TO EXECUTE SAID TRANSACTION.** Discussion by the Board and a consensus was made to do an RFP for the following fiscal year. *Commissioner Williams made a motion to approve Administrative Agenda Item 5. Commissioner Lienesch seconded, all were in favor, motion carried.*
6. **ESTABLISH BOARD MEETING TIME FOR OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016.** *Commissioner Mendolera made a motion to hold the meetings on the second Tuesday of the month at 5:00 p.m. Commissioner Williams seconded, all were in favor, motion carried.*
7. **RATIFY A NEW POSITION DESCRIPTION FOR PLANS EXAMINER.** *Commissioner Lienesch made a motion to approve the position for Plans Examiner. Commissioner Mendolera seconded, all were in favor, motion carried.*

**WALK-ON ITEMS**

None.

**FIRE CHIEF'S REPORT**

- Thank you to staff for budget preparation
- October 2, 2015 Chamber luncheon at EFR
- Corkscrew Farms

**PUBLIC COMMENT**

None.

**COMMISSIONER ITEMS**

None.

*Commissioner Lienesch made a motion to adjourn the meeting. Commissioner Williams seconded, all were in favor, motion carried.*

Meeting adjourned at 5:36 p.m.

Respectfully submitted,



*Bruce A. Philp, Secretary-Treasurer*