

**AGENDA – BOARD OF COMMISSIONERS MEETING**  
**Tuesday, November 14, 2023**



**MEETING CALLED TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**SILENT PRAYER**  
**ROLL CALL**  
**EMPLOYEE RECOGNITION**  
**APPROVAL OF AGENDA, ADDITIONS AND DELETIONS**  
**PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)**  
**ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on October 10, 2023.  
**WHY ACTION IS NECESSARY** – Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES** – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY** – Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
5. **ACTION REQUESTED** – Declare fixed assets as surplus and authorize EFR to dispose.  
**WHY ACTION REQUESTED** – Board approval for disposal.  
**WHAT THE ACTION ACCOMPLISHES** – Declare the EFR property as surplus and permits the disposal of items.

**ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED** – Approve the budget resolution to reconcile the budget for the 2023 financial statements.  
**WHY ACTION IS NECESSARY** – Board policy (SOG 703) required Board approval for transfers/amendments in excess of \$10,000.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the budget transfer/amendment and compliance with EFR policy and F.S.

2. **ACTION REQUESTED** – Approve purchase of new server for server room, not to exceed \$17,000.  
**WHY ACTION IS NECESSARY** – Board approval for purchases over \$10,000.  
**WHAT THE ACTION ACCOMPLISHES** – Consolidating into one server.
3. **ACTION REQUESTED** – Approve renewal with VFIS for liability and property insurance coverage.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Provides the District with liability and property insurance coverage.
4. **ACTION REQUESTED** – Approve renewal with VFIS for accident and sickness insurance coverage and special risk coverage.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Provides the District with accident and sickness insurance coverage.
5. **ACTION REQUESTED** – Adopt Resolution No. 2024-01 from the pension board.  
**WHY ACTION IS NECESSARY** – Board needs to approve or deny resolutions.
6. **ACTION REQUESTED** – Authorize the Fire Chief to hire Slosser Land Surveying LLC for the Three Oaks properties at a cost not to exceed \$14,300.  
**WHY ACTION IS NECESSARY** – Board action is required for purchases above \$10,000.  
**WHAT THE ACTION ACCOMPLISHES** – Provides for surveying of the three properties located at 21500 Three Oaks Parkway.
7. **ACTION REQUESTED** – Conduct an election of officers for the Board; providing for an effective date to occur immediately.  
**WHY ACTION IS NECESSARY** – Board must nominate and elect officers for the Board.  
**WHAT THE ACTION ACCOMPLISHES** – Provides the Board with a Chairman, Vice-Chairman, Secretary, Treasurer and/or Secretary/Treasurer combined.

**WALK-ON ITEMS**

**FIRE CHIEF'S REPORT**

**PUBLIC COMMENT (five-minute limit)**

**COMMISSIONER ITEMS**

**ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”