

AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, November 12, 2019



MEETING CALLED TO ORDER
SILENT PRAYER
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
EMPLOYEE RECOGNITION
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION

CONSENT AGENDA

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on October 8, 2019.
WHY ACTION IS NECESSARY – Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY – Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
5. **ACTION REQUESTED** – Declare fixed asset as surplus and authorize EFR to dispose.
WHY ACTION IS NECESSARY – Board approval for disposal.
WHAT THE ACTION ACCOMPLISHES – Declares the EFR property as surplus and permits the disposal of item.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED** – Approve the purchase of an annual maintenance agreement for the six (6) LifePak 15 cardiac monitors.
WHY ACTION IS NECESSARY – Board approval is required for purchases over \$10,000 and non-budgeted items.
WHAT THE ACTION ACCOMPLISHES – Provides annual maintenance and repair coverage for unexpected problems with our current LifePak 15 cardiac monitors.
2. **ACTION REQUESTED** – Authorize the transfer of \$118,970.41 from the impact fees account to the operating account.
WHY ACTION IS NECESSARY – The Board needs to authorize transfers for line item adjustments.
WHAT THE ACTION ACCOMPLISHES – Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
3. **ACTION REQUESTED** – Approve the budget resolution in the aggregate amount of \$509,500.08 to reconcile the budget for the 2019 financial statements.
WHY ACTION IS NECESSARY – Board Policy SOG 703 requires Board approval for transfers/ amendments in excess of \$10,000.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the budget transfer/amendment and compliance with EFR policy and F.S.
4. **ACTION REQUESTED** – Authorize the 2019 Special Assessment to USAR in the amount of \$10,000.
WHY ACTION IS NECESSARY – Above the \$10,000 purchase authority of the Fire Chief.
WHAT THE ACTION ACCOMPLISHES – Provides for capital funds for USAR.
5. **ACTION REQUESTED** – Authorize the Fire Chief to purchase and install boatlift at a cost not to exceed \$20,000.
WHY ACTION IS NECESSARY – Above \$10,000 purchase authority of the Fire Chief.
WHAT THE ACTION ACCOMPLISHES – Provides for a secure lift for the new marine vessel.
6. **ACTION REQUESTED** – Declare Seat 4 as vacant due to the retirement of Commissioner Dick Schweers.
WHY ACTION IS NECESSARY – Vacancy of open seat must be declared.
WHAT THE ACTION ACCOMPLISHES – Officially declares the seat vacant.
7. **ACTION REQUESTED** – Conduct an election of officers for the Board; providing for an effective date to occur immediately.
WHY ACTION IS NECESSARY – Board must nominate and elect officers for the Board.
WHAT THE ACTION ACCOMPLISHES – Provides the Board with a Chairman, Vice-Chairman, Secretary, Treasurer and/or Secretary/Treasurer combined.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”