

AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, May 8, 2018



MEETING CALLED TO ORDER
SILENT PRAYER
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
EMS Week Resolution No. 2018-02
EMPLOYEE RECOGNITION
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION

CONSENT AGENDA

- ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on April 10, 2018.
WHY ACTION IS NECESSARY – Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES – Creates an official record of the District’s Board meeting.
- ACTION REQUESTED** – Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY – Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the checks and the automatic debits disbursed during the previous month.
- ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Declare listed fixed assets as surplus and authorize EFR to dispose of.
WHY ACTION IS NECESSARY – Board approval for disposal.
WHAT THE ACTION ACCOMPLISHES – Declares the EFR property as surplus and permits the disposal of the items.
- ACTION REQUESTED** – Declare listed fixed assets as surplus and authorize EFR to dispose of.
WHY ACTION IS NECESSARY – Board approval for disposal.
WHAT THE ACTION ACCOMPLISHES – Declares the EFR property as surplus and permits the disposal of the items.

ADMINISTRATIVE AGENDA

- ACTION REQUESTED** – Accept the audited financial statements and the State of Florida Annual Local Government Financial Report for fiscal year 2016-2017. Authorize Fire Chief to work with auditor to complete final audit.
WHY ACTION IS NECESSARY – Florida Statutes require the Board to formally accept the annual audited financial statements and the State of Florida Annual Local Government Financial Report for fiscal year 2016-2017.
WHAT THE ACTION ACCOMPLISHES – Allows EFR to submit the audited financial statements to the Auditor General and other agencies as required.

2. **ACTION REQUESTED** – Authorize SiteMed to perform annual employee physicals for 2017/2018 not to exceed the cost of \$43,138.00
WHY ACTION IS NECESSARY – Amount requires Board authorization.
WHAT THE ACTION ACCOMPLISHES – Provides EFR with a vendor to perform annual physicals pursuant to bargaining unit agreement.
3. **ACTION REQUESTED** – Authorize staff to issue a request for proposal to complete a Community Risk Analysis.
WHY ACTION IS NECESSARY – Board authorization required to issue request for proposal.
WHAT THE ACTION ACCOMPLISHES – Allows EFR to advertise for a request for proposal for a Community Risk Analysis.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”