



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**June 12, 2018**

**MINUTES FROM MAY 8, 2018 REGULAR BOARD MEETING**

Commissioner Mendolera opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

**ROLL CALL**

Commissioner Williams, Commissioner Mendolera, Commissioner Maas, and Commissioner Lienesch were present. Commissioner Schweers was absent.

*Commissioner Williams made a motion to approve the agenda, additions and deletions. Commissioner Lienesch seconded, all were in favor, motion carried.*

**EMS RESOLUTION NO. 2018-02**

Commissioner Mendolera read the resolution. *Commissioner Lienesch made a motion to adopt Resolution No. 2018-02. Commissioner Maas seconded, all were in favor, motion carried.*

**EMPLOYEE RECOGNITION**

15 Years of Service – Lieutenant Schwalbe

20 Years of Service – Human Resources Director Conway

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**ITEMS TO BE PULLED FOR DISCUSSION**

None.

**CONSENT AGENDA**

*Commissioner Williams made a motion to approve the Consent Agenda with the minutes to add a date for the Company Officer Assessment under Fire Chief's Report. Commissioner Maas seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

1. Accept the audited financial statements and the State of Florida Annual Local Government Financial Report for fiscal year 2016-2017. Authorize Fire Chief to work with auditor to complete final audit. *Commissioner Williams made a motion to approve Administrative Agenda Item 1. Commissioner Maas seconded, all were in favor, motion carried.*

2. Authorize SiteMed to perform annual employee physicals for 2017/2018 not to exceed the cost of \$43,138.00. *Commissioner Maas made a motion to approve Administrative Agenda Item 2. Commissioner Lienesch seconded, all were in favor, motion carried.*
3. Authorize staff to issue a request for proposal to complete a Community Risk Analysis. *Commissioner Williams made a motion to approve Administrative Agenda Item 3. Commissioner Lienesch seconded, all were in favor, motion carried.*

**WALK ON ITEMS**

None.

**FIRE CHIEF'S REPORT**

- COPCN Renewal
- EMS Lunches
- Physicals
- Gehring Group review

**PUBLIC COMMENT**

None.

**COMMISSIONER ITEMS**

- Commissioner Maas inquired as to disposition of assets, if it is documented anywhere how the item is disposed. Finance Director Rhodes noted the disposal method form is completed after the Board approves the disposal and is then attached to the remainder of the packet for the asset.
- Commissioner Mendolera inquired as to the status of the property behind administration. Chief Vanderbrook noted there have been no further developments.

*Commissioner Williams made a motion to adjourn. Commissioner Lienesch seconded, all were in favor, motion carried. The meeting was adjourned at 5:34 p.m.*

Respectfully submitted,

  
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John H. Lienesch, Secretary-Treasurer