



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**May 12, 2015**

**MINUTES FROM APRIL 14, 2015 REGULAR BOARD MEETING**

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

**ROLL CALL**

Commissioner Williams, Commissioner Mendolera, Commissioner Schweers, Commissioner Philp and Commissioner Lienesch were present.

**SPECIAL RECOGNITION**

Marta Hodson with Harry Chapin Food Bank presented Estero Fire Rescue and the Board of Fire Commissioners with an award for our continued support over the past seven years for the Hunger Walk at Miromar Outlets.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**ITEMS TO BE PULLED FOR DISCUSSION**

No items to be pulled for discussion.

**CONSENT AGENDA**

*Commissioner Philp made a motion to approve Consent Agenda items 1-5 as presented. Commissioner Lienesch seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

- 1. APPROVE ADMINISTRATIVE VEHICLE REPLACEMENT NOT TO EXCEED \$40,000.**  
*After a brief discussion, Commissioner Williams made a motion to approve Administrative Agenda item 1 as presented. Commissioner Mendolera seconded, all were in favor, motion carried.*
- 2. APPROVE ADMINISTRATIVE VEHICLE REPLACEMENT NOT TO EXCEED \$33,000.**  
*Commissioner Philp made a motion to approve Administrative Agenda item 2 as presented. Commissioner Lienesch seconded, all were in favor, motion carried.*

**WALK ON ITEMS**

- 1. APPROVE EMERGENCY REPAIR OF BRUSH 44 (00-204) PUMP MODULE NOT TO EXCEED \$25,000.** Chief Vanderbrook provided a brief explanation. *Commissioner Mendolera made a motion to approve the emergency repairs to Brush 44 not to exceed \$25,000. Commissioner Williams seconded, all were in favor, motion carried.*

**FIRE CHIEF’S REPORT**

- Audit – Chief Vanderbrook working with auditor; waiting on pension auditor to complete the pension audit
- Purchasing Policy currently requires 3 quotes for purchases over \$1,000. The policy is several years old and it has been very time consuming to try to purchase items. After review of fire districts in the area, some of them have a policy that is as high as \$5,000 purchase requiring three quotes. Chief Vanderbrook asked the Board to allow him to revise the Purchasing Policy and bring back to the Board at a later date. Consensus by the Board for Chief Vanderbrook to revise.
- Ladder 41 Repair

**PUBLIC COMMENT**

None.

**COMMISSIONER ITEMS**

- Commissioner Lienesch asked for a clarification on some expenses he reviewed while signing checks:
  - General Counsel - full rate for travel by general counsel to attend occasional meetings. Commissioner Schweers provided the history of the relationship between EFR and general counsel. Chief Vanderbrook was instructed to look into the matter and compare with rates charged by other counsel EFR currently uses.
  - Goodwill policy – door replacement at a cost to EFR if not deemed an emergency.
  - Papyrus – website maintenance and design
- Impact Fees process – Currently EFR District is in three different governing bodies, City of Bonita Springs, Lee County and the Village of Estero. EFR has an Interlocal Agreement with the first two to collect impact fees and will be talking to the Village of Estero in the next 30 days.

*Commissioner Philp made a motion to adjourn the meeting. Commissioner seconded, all were in favor, motion carried.*

The meeting was adjourned at 5:25 p.m.

**Respectfully submitted,**



**Bruce A. Philp, Secretary-Treasurer**