

AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, February 14, 2017



MEETING CALLED TO ORDER
SILENT PRAYER
PLEDGE OF ALLEGIANCE
ROLL CALL
EMPLOYEE RECOGNITION
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION

CONSENT AGENDA

1. **ACTION REQUESTED: APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING ON JANUARY 10, 2017.**
WHY ACTION IS NECESSARY: Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES: Creates an official record of the District's Board meeting.
2. **ACTION REQUESTED: APPROVE THE DISBURSEMENTS MADE DURING THE PREVIOUS MONTH.**
WHY ACTION IS NECESSARY: Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES: Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED: ACKNOWLEDGE RECEIPT OF THE TRIAL BALANCE AND THE INCOME STATEMENT REPORT FOR THE PREVIOUS MONTH.**
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to Board members.
4. **ACTION REQUESTED: ACKNOWLEDGE RECEIPT OF THE INVESTMENT SUMMARY FOR THE PREVIOUS MONTH.**
WHY ACTION IS NECESSARY: To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES: Provides timely financial reporting to Board members.
5. **ACTION REQUESTED: ACKNOWLEDGE RECEIPT OF THE MINUTES FROM THE PENSION BOARD OF TRUSTEES MEETING DATED SEPTEMBER 1, 2016**
WHY ACTION IS NECESSARY: To document receipt of minutes from Pension Board meetings.
WHAT THE ACTION ACCOMPLISHES: Provides information to the Board with regard to the Firefighters' Retirement Plan.
6. **ACTION REQUESTED: ACKNOWLEDGE RECEIPT OF THE ANNUAL REPORT OF INVESTMENT ACTIVITY FOR THE ESTERO FIRE RESCUE FIREFIGHTERS' RETIREMENT PLAN (175)**
WHY ACTION IS NECESSARY: To document receipt of the Annual Report of Investment Activity.
WHAT THE ACTION ACCOMPLISHES: Provides information to the Board with regard to the Firefighters' Retirement Plan.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED: AUTHORIZE SITEMED TO PERFORM ANNUAL EMPLOYEE PHYSICALS FOR 2016/2017 NOT TO EXCEED THE COST OF \$34,000.00**
WHY ACTION IS NECESSARY: Amount requires Board authorization.
WHAT THE ACTION ACCOMPLISHES: Provides EFR with a vendor to perform annual physicals pursuant to bargaining unit agreement.
2. **ACTION REQUESTED: APPROVE SOG 229 DRUG FREE WORK PLACE**
WHY ACTION IS NECESSARY: Board approval is required for actions governing terms and conditions of employment.
WHAT THE ACTION ACCOMPLISHES: Provides a policy to ensure the safest possible workplace environment and establishes that EFR does not tolerate the use of drugs.
3. **ACTION REQUESTED: APPROVE AGREEMENT BETWEEN ESTERO FIRE RESCUE AND QUEST DIAGNOSTICS FOR SUBSTANCE ABUSE TESTING SERVICES.**
WHY ACTION IS NECESSARY: All agreements must be approved by the Board.
WHAT THE ACTION ACCOMPLISHES: Provides EFR with a company to conduct annual drug testing for EFR employees.
4. **ACTION REQUESTED: DECLARE LISTED FIXED ASSETS AS SURPLUS AND AUTHORIZE EFR TO DISPOSE OF ASSETS**
WHY ACTION IS NECESSARY: Board approval is required to declare EFR property as surplus and authorize disposal.
WHAT THE ACTION ACCOMPLISHES: Declares the EFR property as surplus and permits the disposal of equipment.
5. **ACTION REQUESTED: APPROVE STATION 43 FLOOR RESURFACING PROJECT AT A NOT TO EXCEED \$25,000.00**
WHY ACTION IS NECESSARY: Board approval required for expenditures over \$10,000.
WHAT THE ACTION ACCOMPLISHES: Replaces Station 43's aging interior and exterior flooring.
6. **ACTION REQUESTED: APPROVE AND EXECUTE THE BOARD SLIP LEASE AGREEMENT BETWEEN PELICAN LANDING COMMUNITY ASSOCIATION AND ESTERO FIRE RESCUE DISTRICT**
WHY ACTION IS NECESSARY: Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES: Provides a lease agreement for the boat slip.
7. **ACTION REQUESTED: APPROVE THE INSTALLATION OF A BOAT LIFT FOR MARINE 40 NOT TO EXCEED \$15,000**
WHY ACTION IS NECESSARY: Board approval required for expenditures over \$10,000.
WHAT THE ACTION ACCOMPLISHES: Authorizes the expenditure not to exceed \$15,000.
8. **ACTION REQUESTED: UPDATE PAY GRADE RANGES EFFECTIVE OCTOBER 1, 2016.**
WHY ACTION IS NECESSARY: Compensation ranges are set by the Board.
WHAT THE ACTION ACCOMPLISHES: Adds Division Chief Paramedic and salary range for the position.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT