

**AGENDA – BOARD OF COMMISSIONERS MEETING**  
**Tuesday, March 9, 2021**



**MEETING CALLED TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**SILENT PRAYER**  
**ROLL CALL**  
**APPROVAL OF AGENDA, ADDITIONS AND DELETIONS**  
**PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)**  
**ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on February 9, 2021.  
**WHY ACTION IS NECESSARY** – Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES** – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY** – Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.

**ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED** – Authorize change order with Envirostruct for pre-engineered building at the cost of \$596,548.95 and authorize the Fire Chief to sign any and all documents related.  
**WHY ACTION IS NECESSARY** – Board must approve contract changes above \$10,000.  
**WHAT THE ACTION ACCOMPLISHES** – Finalizes engineering work by pre-engineered building company.

2. **ACTION REQUESTED** – Authorize the Fire Chief to process payment of \$623,469.49 from EFR reserve operating account to LPL Financial for the start of the VEBA Fund (EFR Retiree Insurance Trust Fund).  
**WHY ACTION IS NECESSARY** – Board approval required for purchases over \$10,000.  
**WHAT THE ACTION ACCOMPLISHES** – Payment of funds to start VEBA fund.
3. **ACTION REQUESTED** – Approve contract between Estero Fire Rescue and ESI Employee Assistance Group.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Allows EFR to continue to provide EAP services to EFR employees.
4. **ACTION REQUESTED**- Authorize Fire Chief to enter into an agreement with Sitemed to perform annual employee physicals for 2020/2021 and 2021/2022.  
**WHY ACTION IS NECESSARY** – Agreement requires Board authorization.  
**WHAT THE ACTION ACCOMPLISHES** – Provides EFR with a vendor to perform annual physicals pursuant to bargaining unit agreement.
5. **ACTION REQUESTED** – Approve the agreement with Fastenal to supply Estero Fire Rescue District with consumable products.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Enter into an agreement with Fastenal allowing them to provide consumables.

#### **WALK-ON ITEMS**

#### **FIRE CHIEF'S REPORT**

#### **PUBLIC COMMENT (five-minute limit)**

#### **COMMISSIONER ITEMS**

#### **ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”