

AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, May 14, 2024



MEETING CALLED TO ORDER
PLEDGE OF ALLEGIANCE
SILENT PRAYER
ROLL CALL
EMPLOYEE RECOGNITION
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION

CONSENT AGENDA

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on April 9, 2024.
WHY ACTION IS NECESSARY – Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY – Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED** – Accept the audited financial statements and the State of Florida Annual Local Government Report for Fiscal Year 2022-2023. Authorize Fire Chief and Finance Director to work with auditor to complete final audit.
WHY ACTION IS NECESSARY – Florida Statutes require the Board to formally accept the annual audited financial statements and the State of Florida Annual Local Government Financial Report for Fiscal Year 2022-2023.
WHAT THE ACTION ACCOMPLISHES – Allows EFR to submit the audited financial statements to the Auditor General and other agencies as required.

2. **ACTION REQUESTED** – Revision May 2024: Authorize the Fire Chief to execute routine vendor payments that exceed \$10,000 spending authority.
WHY ACTION IS NECESSARY – Exceeds the Fire Chief’s spending authority.
WHAT THE ACTION ACCOMPLISHES – Maintains transparency with EFR purchases.
3. **ACTION REQUESTED** – Approve replacement of an emergency response brush vehicle not to exceed \$100,000 and allow EFR staff to execute all related documents.
WHY ACTION IS NECESSARY – Board approval required for purchases greater than \$10,000.
WHAT THE ACTION ACCOMPLISHES – Replaces vehicle per CIP.
4. **ACTION REQUESTED** – Approve repairing/repaving/resealing of admin and Station 43 parking areas at a cost not to exceed \$25,000 and authorize EFR staff to execute all related documents.
WHY ACTION IS NECESSARY – Board approval required for purchases greater than \$10,000.
WHAT THE ACTION ACCOMPLISHES – Provides for parking areas to be repaired/paved/resealed.

WALK-ON ITEMS

FIRE CHIEF'S REPORT

PUBLIC COMMENT (five-minute limit)

COMMISSIONER ITEMS

ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”