

**AGENDA – BOARD OF COMMISSIONERS MEETING
Tuesday, August 14, 2018**



**MEETING CALLED TO ORDER
SILENT PRAYER
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF AGENDA, ADDITIONS AND DELETIONS
PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)
ITEMS TO BE PULLED FOR DISCUSSION**

CONSENT AGENDA

- ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on July 10, 2018.
WHY ACTION IS NECESSARY – Gives Board approval to the minutes as printed.
WHAT THE ACTION ACCOMPLISHES – Creates an official record of the District’s Board meeting.
- ACTION REQUESTED** – Approve the disbursements made during the previous month.
WHY ACTION IS NECESSARY – Chapter 191, F.S. requires the Board to authorize disbursements.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the checks and the automatic debits disbursed during the previous month.
- ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.
WHY ACTION IS NECESSARY – To document receipt of monthly reports provided to Board members.
WHAT THE ACTION ACCOMPLISHES – Provides timely financial reporting to Board members.
- ACTION REQUESTED** – Declare listed fixed assets as surplus and authorize EFR to dispose of.
WHY ACTION IS NECESSARY – Board approval for disposal.
WHAT THE ACTION ACCOMPLISHES – Declares the EFR property as surplus and permits the disposal of items.
- ACTION REQUESTED** – Declare listed fixed assets as surplus and authorize EFR to dispose of asset.
WHY ACTION IS NECESSARY – Board approval is required to declare EFR property as surplus and authorize disposal.
WHAT THE ACTION ACCOMPLISHES – Declares the EFR property as surplus and permits the disposal of the equipment.

ADMINISTRATIVE AGENDA

1. **ACTION REQUESTED** – Authorize Fire Chief to enter into an agreement with SiteMed to perform annual employee physicals for 2018/2019 and 2019/2020.
WHY ACTION IS NECESSARY – Agreement requires board authorization.
WHAT THE ACTION ACCOMPLISHES – Provides EFR with a vendor to perform annual physicals pursuant to bargaining unit agreement.
2. **ACTION REQUESTED** – Authorize Assistant Fire Chief to enter into agreement with CenturyLink for phone and data services.
WHY ACTION IS NECESSARY – Board approval required to enter into agreement.
WHAT THE ACTION ACCOMPLISHES – Provides renewal of phone and data services for Station 42.
3. **ACTION REQUESTED** – Authorize Assistant Fire Chief to enter into agreement with Comcast for data services.
WHY ACTION IS NECESSARY – Board approval is required to enter into contractual agreements.
WHAT THE ACTION ACCOMPLISHES – Establishes data services for Station 44.
4. **ACTION REQUESTED** – Approve renewal of Fire Control and Prevention Interlocal Agreement between EFR and the City of Bonita Springs.
WHY ACTION IS NECESSARY – Board approval required to enter into agreements.
WHAT THE ACTION ACCOMPLISHES – Allows Estero Fire Rescue to receive and review applications and plans review, for inspections, and for permit issuance in the new annexed property by the City of Bonita Springs.
5. **ACTION REQUESTED** – Approve payment to Done Right Fire Gear Inc. in the amount of \$11,909.00 for fire gear cleaning, inspection and repairs.
WHY ACTION IS NECESSARY – Board approval is required for payments over \$10,000.
WHAT THE ACTION ACCOMPLISHES – Provides Estero Fire Rescue with maintenance, cleaning, and repairs on primary and back up fire gear.
6. **ACTION REQUESTED** – Approve the budget amendment to reconcile FY 2018 beginning fund balance based on FY 2017 audited results.
WHY ACTION IS NECESSARY – Board Policy (SOG-Standard Operating Guideline) 721 requires Board approval for adjustments to fund balance.
WHAT THE ACTION ACCOMPLISHES – Documents approval of the budget transfer/amendment and compliance with EFR policy.
7. **ACTION REQUESTED** – Authorize the transfer of \$100,468.81 from the Impact Fees Account to the Operating Account.
WHY ACTION IS NECESSARY – The Board needs to authorize transfers for line item adjustments.
WHAT THE ACTION ACCOMPLISHES – Moves funds into the operating account that were inadvertently deposited into the impact fee account and repays the District partially for the use of ad valorem dollars to repay debt.
8. **ACTION REQUESTED** – Approve payment to Tyler Technologies in the amount of \$14,524.10 for maintenance for period starting September 1, 2018 and ending August 31, 2019.
WHY ACTION IS NECESSARY – Board approval is required for payments over \$10,000.
WHAT THE ACTION ACCOMPLISHES – Provides Estero Fire Rescue with maintenance and updates on accounting software, allowing calls to support when assistance is needed with software.

9. **ACTION REQUESTED** – Authorize the Fire Chief to enter into an agreement for the purchase of a new fire engine at a cost not to exceed \$580,000.
WHY ACTION IS NECESSARY – Board approval is required for purchases over \$10,000.
WHAT THE ACTION ACCOMPLISHES – Replaces an aging engine that is used on a daily basis.

WALK-ON ITEMS
FIRE CHIEF'S REPORT
PUBLIC COMMENT (five-minute limit)
COMMISSIONER ITEMS
ADJOURNMENT

ADA COMPLIANCE: In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”