



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**May 10, 2016**

**MINUTES FROM APRIL 12, 2016 REGULAR BOARD MEETING**

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

**ROLL CALL**

Commissioner Williams, Commissioner Mendolera, Commissioner Schweers, Commissioner Maas and Commissioner Lienesch were present.

Phoenix Award presented to Firefighter Sells, Firefighter Gonzalez and Firefighter Intartaglio

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**ITEMS TO BE PULLED FOR DISCUSSION**

No items to be pulled for discussion.

**CONSENT AGENDA**

*Commissioner Lienesch made a motion to approve Consent Agenda items 1-7 as presented. Commissioner Williams seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

1. APPROVE RFP FOR QUALIFIED INSURANCE BROKERS LICENSED TO SELL GROUP HEALTH, DENTAL, VISION AND LIFE INSURANCE, AS WELL AS OTHER SUPPLEMENTAL INSURANCE PRODUCTS IN THE STATE OF FLORIDA FOR EMPLOYEES OF ESTERO FIRE RESCUE. *Commissioner Mendolera made a motion to approve Administrative Agenda Item 1. Commissioner Maas seconded, all were in favor, motion carried.*
2. APPROVE THE UPDATED CREDIT CARD POLICY. *Commissioner Maas made a motion to approve Administrative Agenda Item 2. Commissioner Lienesch seconded, all were in favor, motion carried.*
3. ADOPT RESOLUTION 2016-02 AMENDING THE ESTERO FIRE RESCUE FIREFIGHTERS' RETIREMENT PLAN AMENDED SECTIONS 1, 2, 6, 8, 10, 15, 16, 26, 27 AND 29; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE. *Commissioner Williams made a motion to approve Administrative Item 3. Commissioner Mendolera seconded, all were in favor, motion carried.*

4. ACCEPT THE PHYSICAL INVENTORY AS OF SEPTEMBER 3, 2015. Assistant Chief Wahlig gave a presentation as to the inventory process from start to finish. *Commissioner Lienesch made a motion to approve Administrative Agenda Item 4. Commissioner Mendolera seconded, all were in favor, motion carried.*
  
5. AUTHORIZE THE PAYMENT FOR EMERGENCY INSTALLATION OF DEHUMIDIFIER AT STATION 41 AT A COST OF \$6,285.00. Chief Vanderbrook provided a brief explanation and gave a new price of \$5,685.00 which reflects the government discount. *Commissioner Williams made a motion to approve Administrative Agenda Item 5. Commissioner Maas seconded, all were in favor, motion carried.*

#### **WALK ON ITEMS**

Chief Vanderbrook noted signature needed on the engagement letter from auditor to prepare the Firefighters' Retirement Plan audit, which must be completed in order to complete the audit for the District. *Commissioner Williams made a motion authorizing Chief Vanderbrook to sign the engagement letter in order to move forward with the pension audit. Commissioner Lienesch seconded, all were in favor, motion carried.*

#### **FIRE CHIEF'S REPORT**

- FDIC in Indianapolis April 20-23
- Village Hall ribbon cutting
- Annual physicals last week in April and first week in May
- Probationary Firefighter Breakfast on Thursday, April 14, 8:30 a.m. at Station 43
- Public Records Request procedure
- Executive Session to discuss pending litigation – commissioners agreed to executive session with general counsel on April 20, 2016 at 1:00 p.m.

#### **PUBLIC COMMENT**

None.

#### **COMMISSIONER ITEMS**

- Commissioner Mendolera thanked the commissioners who helped out at the chili cook-off and commended PRM Lindenmuth for her efforts in coordinating the event

*Commissioner Maas made a motion to recess the meeting until 1:00 p.m. on April 20, 2016. Commissioner Lienesch seconded, all were in favor, motion carried.*

Respectfully submitted,

  
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John H. Lienesch, Secretary-Treasurer