



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**August 9, 2011**

**MINUTES FROM JULY 12, 2011 REGULAR BOARD MEETING**

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

**ROLL CALL**

Commissioner James, Commissioner Philp, Commissioner Schweers, Commissioner Partin and Commissioner Messana were present.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment on agenda items.

**ITEMS TO BE PULLED FOR DISCUSSION**

No items to be pulled for discussion.

**CONSENT AGENDA**

*Commissioner Partin made a motion to approve Consent Agenda items 1-4 as presented. Commissioner Philp seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

- AUTHORIZE LARSON ALLEN LLP TO PERFORM THE ANNUAL FINANCIAL AUDIT FOR FISCAL YEAR ENDING 9/30/11 FOR EFR AT AN AMOUNT NOT TO EXCEED \$23,600 WHICH IS INCLUSIVE OF \$2,900 FOR THE AUDIT OF THE FIRE FIGHTERS PENSION PLAN; AUTHORIZING FIRE CHIEF TO SIGN ALL NECESSARY DOCUMENTATION TO EXECUTE SAID TRANSACTION. *Commissioner Philp made a motion to accept Administrative Item 1. Commissioner James seconded, all were in favor, motion carried.***
- REAPPOINT TRUSTEE JOHN KINGSTON TO THE FIREFIGHTERS' PENSION BOARD OF TRUSTEES FOR A FOUR YEAR TERM ENDING JUNE, 2015 AND APPOINT BOB LIENESCH AS TRUSTEE TO THE FIREFIGHTERS' PENSION BOARD OF TRUSTEES FOR A FOUR YEAR TERM ENDING JUNE, 2015. *Commissioner Philp made a motion to accept Administrative Item 2. Commissioner James seconded, all were in favor, motion carried.***
- APPOINT THE FIFTH TRUSTEE TO THE FIREFIGHTERS' PENSION BOARD FOR A FOUR YEAR TERM ENDING JUNE, 2015. *Commissioner Philp made a motion to accept Administrative Item 3. Commissioner Partin seconded, all were in favor, motion carried.***

4. **CONDUCT THE ANNUAL PERFORMANCE REVIEW OF THE FIRE CHIEF.** Chief Vanderbrook provided a brief explanation. Agreed that each Board member will meet with Chief Vanderbrook privately and prepare to discuss goals for Chief Vanderbrook at the August Board meeting.

#### **WALK ON ITEMS**

No walk on items.

#### **FIRE CHIEF'S REPORT**

- Certified District Manager certification for Vanderbrook, White and Conway
- Increased Prevention fees
- News Press article
- EFIX – two new modules
  - Repair request form
  - Request for truck, personnel, etc. at events
- Retirement of Lieutenant Ott
- Priority dispatch effective June 1<sup>st</sup>
- FPL Survey
- Wells Fargo ribbon cutting and donation to the Safety Fund
- Golf course study at Shadowwood – first part of plan complete; still working on remainder

#### **PUBLIC COMMENT**

No public comment.

#### **COMMISSIONER ITEMS**

No Commissioner items.

*Commissioner Philp made a motion to recess and go into Executive Session at 5:32 p.m. At this time, the tape recorder was turned off and all persons in the room not participating in the Executive Session were dismissed.*

The meeting was reconvened at 7:01 p.m.

Motion to adjourn at 7:01 p.m.

**Respectfully submitted,**

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**Bruce A. Philp, Secretary-Treasurer**