



**BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

June 11, 2013

MINUTES FROM MAY 14, 2013 REGULAR BOARD MEETING

Commissioner Philp opened the meeting at 5:00 p.m.
Silent Prayer
Pledge of Allegiance

ROLL CALL

Commissioner Williams, Commissioner Mendolera and Commissioner Philp were present. Commissioner Schweers and Commissioner James were absent.

SWEARING IN OF PROMOTED EMPLOYEES

Commissioner Philp performed the swearing in of Battalion Chief Althouse, Battalion Chief Brownlee, Lieutenant Lindgren, Lieutenant M. Maradona and Engineer Russell.

RESOLUTION NO. 2013-01 DECLARING EMS WEEK

Commissioner Philp read the Resolution. *Commissioner Mendolera made a motion to approve Resolution No. 2013-01 Declaring May 19-25, 2013 as EMS Week. Commissioner Williams seconded, all were in favor, motion carried.*

PUBLIC COMMENT ON AGENDA ITEMS

None.

ITEMS TO BE PULLED FOR DISCUSSION

No items to be pulled for discussion.

CONSENT AGENDA

Commissioner Williams made a motion to approve Consent Agenda items 1-6 as presented. Commissioner Mendolera seconded, all were in favor, motion carried.

ADMINISTRATIVE AGENDA

1. **ACCEPT THE AUDITED FINANCIAL STATEMENTS AND THE STATE OF FLORIDA ANNUAL LOCAL GOVERNMENT FINANCIAL REPORT FOR FISCAL YEAR 2011/2012.** Brief review by the auditor. *Commissioner Williams made a motion to accept the audited financial statements. Commissioner Mendolera seconded, all were in favor, motion carried.*

2. **AUTHORIZE CLIFTONLARSONALLEN LLP TO PERFORM THE ANNUAL FINANCIAL AUDIT FOR EFR'S FISCAL YEAR ENDING 9/30/13 AT AN ESTIMATED AMOUNT THAT SHOULD NOT EXCEED \$22,000; AUTHORIZING FIRE CHIEF TO SIGN ALL NECESSARY DOCUMENTATION TO EXECUTE SAID TRANSACTION. *Commissioner Williams made a motion to authorize CliftonLarsonAllen LLP to perform the annual audit for fiscal year ending 9/30/13. Commissioner Mendolera seconded, all were in favor, motion carried.***

3. **APPROVE REPLACEMENT PPE PURCHASE NOT TO EXCEED \$45,000. PHASE 2 OF 3. *Commissioner Mendolera made a motion to approve the replacement PPE purchase not to exceed \$45,000. Commissioner Williams seconded, all were in favor, motion carried.***

4. **APPROVE LOCAL MEMORANDUM OF UNDERSTANDING FOR TRAFFIC INCIDENT MANAGEMENT TEAM WITHIN FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT ONE. *Commissioner Mendolera made a motion to approve the MOU. Commissioner Williams seconded, all were in favor, motion carried.***

5. **APPROVE CHANGE ORDER #1 FOR THE CONTRACT WITH TYLER TECHNOLOGIES INC. IN THE AMOUNT OF \$7,134; INCLUSIVE OF SOFTWARE, IMPLEMENTATION HOURS ASSOCIATED ANNUAL FEES AND TRAVEL COSTS. AUTHORIZE THE FIRE CHIEF TO EXECUTE APPLICABLE DOCUMENTATION. *Commissioner Williams made a motion to approve change order #1. Commissioner Mendolera seconded, all were in favor, motion carried.***

6. **ACCEPT THE PHYSICAL INVENTORY AS OF SEPTEMBER 30, 2012. *Commissioner Mendolera made a motion to accept the physical inventory as of September 30, 2012. Commissioner Williams seconded, all were in favor, motion carried.***

WALK-ON ITEMS

None.

FIRE CHIEF'S REPORT

- New engines (2) almost complete
- 50th Anniversary Celebration organizational meeting on May 29 at 9:00 a.m.
- Quarterly Breakfast Meeting on May 28 at 8:30 a.m. recognition of employees and organization update
- EMS appreciation lunches this week
- Hertz world headquarters
- Firefighter games wrapped up
- Lieutenant Schwalbe recognized at San Carlos Park for t-shirt sales

PUBLIC COMMENT

None.

COMMISSIONER ITEMS

None.

Commissioner Mendolera made a motion to adjourn the meeting. Commissioner Williams seconded, all were in favor, motion carried.

Meeting was adjourned at 5:30 p.m.

Respectfully submitted,



Bruce A. Philp, Secretary-Treasurer