



**BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

May 8, 2012

MINUTES FROM APRIL 10, 2012 REGULAR BOARD MEETING

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

ROLL CALL

Commissioner James, Commissioner Philp, Commissioner Schweers, Commissioner Mendolera and Commissioner Williams were present.

PRESENTATION

Commissioner Schweers acknowledged former Commissioner Partin for his years of service and presented him with an award.

PUBLIC COMMENT ON AGENDA ITEMS

None.

ITEMS TO BE PULLED FOR DISCUSSION

No items to be pulled for discussion.

CONSENT AGENDA

Commissioner James made a motion to approve Consent Agenda items 1-5 as presented. Commissioner Philp seconded, all were in favor, motion carried.

ADMINISTRATIVE AGENDA

1. **ACCEPT THE PHYSICAL INVENTORY AS OF SEPTEMBER 30, 2011.** *Commissioner Williams made a motion to accept the Physical Inventory as of September 30, 2011. Commissioner Mendolera seconded, all were in favor, motion carried.*
2. **APPROVE THE BUDGET AMENDMENT IN THE AGGREGATE AMOUNT OF \$181,782 TO RECONCILE THE FINAL BUDGET FOR THE 2011 FINANCIAL STATEMENTS.** *Commissioner Philp made a motion to approve the budget amount in the aggregate amount of \$181,782 to reconcile the final budget for the 2011 Financial Statements. Commissioner James seconded, all were in favor, motion carried.*
3. **APPROVE THE BUDGET AMENDMENT IN THE AGGREGATE AMOUNT OF \$1,929,857 TO RECONCILE THE INITIAL SETUP OF THE FUND BALANCE ACCOUNTS PER THE FUND BALANCE POLICY.** Brief explanation by Chief Vanderbrook and Finance Director White. *Commissioner Williams made a motion to approve the budget amendment in the aggregate amount of \$1,929,857 to reconcile the initial setup of*

the Fund Balance accounts per the Fund Balance Policy. Commissioner Philp seconded, all were in favor, motion carried.

4. **AUTHORIZE WILLDAN FINANCIAL SERVICES TO PERFORM THE 5 YEAR ARBITRAGE CALCULATION; AUTHORIZING FIRE CHIEF TO EXECUTE THE PROFESSIONAL SERVICE AGREEMENT WITH A FEE IN THE AMOUNT OF \$2,250.** *Commissioner Mendolera made a motion to authorize Willdan Financial Services to perform the 5 year arbitrage calculation; authorizing Fire Chief to execute the Professional Service Agreement with a fee in the amount of \$2,250. Commissioner Williams seconded, all were in favor, motion carried.*
5. **APPROVAL OF RESOLUTION OF THE ESTERO FIRE RESCUE DISTRICT, LEE COUNTY, FLORIDA, AMENDING THE UNIFORM FEE SCHEDULE FOR FEES AND COST CHARGED BY THE DISTRICT FOR VARIOUS DISTRICT SERVICES; PROVIDING FOR THE REPEAL OF ALL RESOLUTIONS IN CONFLICT HEREWTH; AND PROVIDING FOR AN EFFECTIVE DATE.** Chief Vanderbrook noted this item is to be pulled from the agenda due to a conflict with other agencies.
6. **APPROVAL OF MOBILE EYES COMPUTER SOFTWARE.** Brief explanation by Chief Vanderbrook and Division Chief Green. *Commissioner James made a motion to approve the purchase of the Mobile Eyes Computer Software. Commissioner Philp seconded, all were in favor, motion carried.*

WALK ON ITEMS

None

FIRE CHIEF'S REPORT

- Attended Lee County Commission Meeting today
 - Impact fee discussion
 - Bonita transport discussion
- MDA Boot Drive – EFR raised \$9,100
- St. Patrick's Day Shirts - \$8,120 raised
- EFR hosting classes on April 16 and 17 – “Fire Department Administrative Investigations and Enforcing Discipline”
- EFR hosting classes on May 15-17 – Chief Eddie Buchanan, “Leading with Attitude” and “Structural Tactics with Limited Staffing”
- February 2013 Training, Chief Lasky
- Contract signed to sell reserve quint
- Bloodwork for employee physicals
- FASD Annual Conference at the Hyatt Coconut Point, June 5-7 – email Ms. Poli is you want to attend; EFR will be assisting FASD with various items during the conference; brief discussion on travel policy; consensus by the Board allowing Fire Chief to use his discretion re travel policy and FASD Annual Conference

PUBLIC COMMENT

No public comment.

COMMISSIONER ITEMS

- Commissioner James noted the blue ribbon panel in Collier County and would like to sit in on their meeting
- Inquired as to possible lawsuit, Chief Vanderbrook noted nothing has been received
- Commissioner Williams noted he will get his bio to PRM Lindenmuth
- Commissioner Schweers noted he will not be at the May Board Meeting; Chief Vanderbrook noted General Counsel was planning on attending the May meeting but will contact him to attend the June or July meeting since Commissioner Schweers will not be in attendance at the May meeting
- Commissioner Schweers provided a brief update on traffic signal at Station 42
- Budget Workshop to be held in June or July; Chief Vanderbrook will check dates and Finance Director White will put together the timeline.

Commissioner Philp made a motion to adjourn the meeting.

Meeting adjourned at 5:57 p.m.

Respectfully submitted,

Bruce A. Philp, Secretary-Treasurer