



**BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

April 10, 2012

MINUTES FROM MARCH 13, 2012 REGULAR BOARD MEETING

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

ROLL CALL

Commissioner James, Commissioner Philp, Commissioner Schweers, Commissioner Mendolera and Commissioner Williams were present.

SWEARING IN NEW COMMISSIONER

James Mendolera was sworn in as Commissioner by Commissioner Schweers.

PUBLIC COMMENT ON AGENDA ITEMS

None.

ITEMS TO BE PULLED FOR DISCUSSION

No items to be pulled for discussion.

CONSENT AGENDA

Commissioner Philp made a motion to approve Consent Agenda items 1-5 as presented. Commissioner James seconded, all were in favor, motion carried.

ADMINISTRATIVE AGENDA

- AUTHORIZE CHAIRMAN TO SIGN INTERLOCAL AGREEMENT.** *Commissioner Philp made a motion authorizing the Chairman to sign the Interlocal Agreement regarding closest unit response. Commissioner James seconded, all were in favor, motion carried.*
- ACKNOWLEDGE RECEIPT OF YEAR ENDING 175 PENSION INFORMATION.** No action required.
- AUTHORIZE THE FIRE CHIEF TO SIGN CONTRACT WITH BRINDLEE MOUNTAIN FIRE APPARATUS, LLC.** *Commissioner James made a motion to authorize the Fire Chief to sign the contract with Brindlee Mountain Apparatus, LLC. Commissioner Mendolera seconded, all were in favor, motion carried.*

WALK ON ITEMS

None

FIRE CHIEF'S REPORT

- Relay for Life starts at noon, March 17 – 6:00 a.m. on March 18

- Commissioner Orientation – get with Assistant Chief Wahlig regarding emails
- MDA Boot Drive – March 23-25
- Coffee Club – April 4 at 7:30 a.m. at Administrative Complex
- Impact Fee discussion
- Division Chief Green discussed functional consolidation in Prevention
 - Plan review
 - Computer software which will come to the Board for approval at the April Board meeting
 - Centralized billing for inspection and plan review
 - Inspections
 - Operating guidelines for participating districts
 - Common fee schedule which will come to the Board for approval at the April Board Meeting
- Annual Report – review and provide comments to Administrative Assistant Poli over the next two weeks
- Financial Software – still moving forward

PUBLIC COMMENT

No public comment.

COMMISSIONER ITEMS

- Commissioner Schweers provided a brief update on traffic signal at Station 42

Commissioner Philp made a motion to adjourn the meeting.

Meeting adjourned at 5:24 p.m.

Respectfully submitted,

Bruce A. Philp, Secretary-Treasurer