



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**January 12, 2010**

**MINUTES FROM DECEMBER 8, 2009 REGULAR BOARD MEETING**

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

**ROLL CALL**

Commissioner Messana, Commissioner Sassano, Commissioner Schweers, Commissioner Philp and Commissioner James were present.

**AWARDS PRESENTATION**

Bachelor Degree – Linda Conway, HR Director

Employee of the Quarter – Firefighter Mark Diaz

Life Saving Award – Lieutenant Tom Lentz, Engineer Schyler Smith, Firefighter Lena Hedengren and Firefighter Clint Skelton

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**ITEMS TO BE PULLED FOR DISCUSSION**

No items to be pulled for discussion.

**CONSENT AGENDA**

*Commissioner Messana made a motion to approve Consent Agenda items 1-4 as presented. Commissioner Philp seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

No administrative items.

**WALK ON ITEMS**

No walk on items.

**PUBLIC COMMENT**

No public comment.

**COMMISSIONER ITEMS**

- Commissioner Messana commended the recipients of the Life Saving Award.
- Commissioner Sassano wished all a very Merry Christmas and a Happy New Year.
- Commissioner Philp expressed his gratitude for the ride along visits to the stations.
- Commissioner James also expressed his gratitude for the ride along visits to the stations.
- Commissioner Schweers noted the picnic and the excellent work by the Fire Wives Club (FWC)

- Commissioner Schweers suggested to the Board that they coordinate with Finance Specialist Strobel re the 2010 check signing schedule; recommended Commissioners sign up for a month at a time.

### **FIRE CHIEF'S REPORT**

- Division Chief Green informed the Commissioners of parking issues in various communities and the efforts being made by EFR.
- Assistant Chief Wahlig provided information to the Commissioner re the Vehicle Extrication training.
- Chief Vanderbrook noted the administrative offices will be closed Thursday, December 24 through Sunday, January 3, 2010.
- Chief Vanderbrook discussed the National Fire Service Seat Belt Pledge and asked each Commissioner to sign the pledge.
- Chief Vanderbrook asked each Commissioner to review the 2008 Annual Report and provide suggestions for the 2009 report to him. Chief Vanderbrook also asked each Commissioner to begin preparing their portion of the 2009 Annual Report. Commissioner Philp noted that he would like to work with Finance Director White on the finance section of the report.
- Chief Vanderbrook noted the quarterly in-house newsletter and if the Commissioners would like to contribute to the next edition, information must be emailed to Public Relations Manager Lindenmuth by December 22.
- It was noted that Ember has an email address and a web page.
- Chief Vanderbrook noted the beyond the call of duty by one of our crews to care for the patient's dog while the patient was transported to the hospital.
- Chief Vanderbrook noted the annual conference for FASD which will be in St. Petersburg, FL in June 2010; an information sheet with the web site was provided to each Commissioner. Chief Vanderbrook asked that they review the preliminary agenda online and contact Administrative Assistant Poli if they are interested in attending.
- Chief Vanderbrook noted he is interested in attending the Certified District Manager Program, along with Finance Director White and HR Director Conway, if all are accepted for the course. Chief Vanderbrook will need a letter of recommendation from Commissioner Schweers.
- Chief Vanderbrook reminded the Board about the potluck on Thursday, December 17 and to contact Administrative Assistant Poli if they plan on attending and what they will be bringing.

***Commissioner Sassano made a motion to adjourn. Commissioner James seconded, all were in favor, motion carried.***

Meeting adjourned at 5:34 p.m.

**Respectfully submitted,**

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**Bruce A. Philp, Secretary-Treasurer**